



COMMUNITY KITCHEN OF MONROE COUNTY, INC.

30 Years • 2.5 Million Meals • A Healthier Community

Thank you for supporting Community Kitchen through the Automatic Transfer Program! Please complete this form in order to begin your automatic contribution. In order to avoid any potential errors, it would be preferable for you to include a voided check to confirm your account number and financial institution routing number. You may stop this contribution at any time simply by notifying us in writing.

AUTOMATIC TRANSFER AUTHORIZATION -Authorization for Preauthorized Fixed Payments (ACH Debits)

I hereby authorize **COMMUNITY KITCHEN OF MONROE COUNTY, INC.** to make scheduled withdrawals from the account identified below and authorize the Depository Financial Institution to charge such withdrawals to my listed account.

Each withdrawal shall be equal to \$_____ and payable:

_____ Weekly on _____ (what day?)

_____ Monthly on the 1st or 15th (circle one) of each month

_____ Semi-monthly on the 1st AND 15th of each month

_____ Quarterly on the 1st day of each quarter's first month

The first such withdrawal is authorized for (date): _____

If the purpose for withdrawals is restricted in any manner, such restriction is stated below. Adjusting entries to correct errors are also authorized. It is agreed that these withdrawals and adjustments may be made electronically and under the Rules of the National Automated Clearing House Association. This authorization will remain in effect until written notice of termination is given to Community Kitchen. I acknowledge receipt of a filled copy of the authorization.

Name of Depository Financial Institution: _____

DFI Routing Number: _____ Account No. to Debit: _____

Type of account: _____ Checking _____ Savings

Customer Name: _____

Customer Signature: _____ Date: _____

Email: _____ Phone: _____

Name on Receiving Account: **COMMUNITY KITCHEN OF MONROE COUNTY, INC.**

Limitations on purpose for withdrawal: Charitable Contribution

PLEASE ATTACH A VOIDED CHECK IF POSSIBLE. THIS HELPS PREVENT ERRORS.

